

**CITY OF GREENVILLE, ALABAMA BUSINESS LICENSE APPLICATION**

<b>Complete and Mail or Email To:</b>  <b>CITY OF GREENVILLE</b> <b>(119 EAST COMMERCE STREET)</b> <b>PO BOX 158</b> <b>GREENVILLE, AL 36037</b> <b>revenue@cityofgreenville.com</b>  <b>(334) 382-2647 ext. #254 or ext. #255</b>
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The City of Greenville Does Not Impose the Business License Tax in its Police Jurisdiction.

Date rec'd: \_\_\_\_\_

FEIN # \_\_\_\_\_

Sales Tax ID \_\_\_\_\_

<b>Complete if Applicable</b>
Home Builders License # _____  Electrical Certification # _____  HVAC Certification # _____  Plumber Certification # _____  Gas Fitter Certification # _____  Other Certification # _____

Application Type: New \_\_\_\_\_ Owner Change \_\_\_\_\_ Name Change \_\_\_\_\_ Location Change \_\_\_\_\_  
 Form of Ownership: Sole Prop. \_\_\_\_\_ Partnership \_\_\_\_\_ Corp. \_\_\_\_\_ Prof. Assoc. \_\_\_\_\_ LLC \_\_\_\_\_ Other \_\_\_\_\_

Legal Business Name: \_\_\_\_\_

Trade Name: (If different from above) \_\_\_\_\_

Business Activities: (Brief description- Retail clothing sales, wholesale food sales, rental of industrial equip., computer consulting, etc)

Physical Address: \_\_\_\_\_  
 (Street) (City) (State) (Zip)

Mailing Address: \_\_\_\_\_  
 (Street) (City) (State) (Zip)

Telephone: \_\_\_\_\_  
 (Business) (Fax) (Cell Phone)

Name & Phone # for Contact Person \_\_\_\_\_ ( )

Email address for contact: \_\_\_\_\_

**AFFIDAVIT OF CITIZENSHIP**

Under penalty of perjury, I \_\_\_\_\_, (print name) the undersigned, do hereby declare that I am a United States Citizen or that I am a lawful alien legally present in the United States.

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

**THIS AREA FOR MUNICIPAL USE ONLY**

ACCOUNT ID # \_\_\_\_\_ NAICS CODE# \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

PHYSICAL LOCATION:  CITY  POLICE JURISDICTION  OUTSIDE CORP LIMITS & PJ

ZONING CLASSIFICATION: \_\_\_\_\_ BUILDING APPROVAL:  YES  NO  N/A FIRE CODE

**Tax Types:**  Sales/Seller's Use  Consumer Use  Rental  Lodgings  Alcohol  
 Occupational  Tobacco  Gas/Motor Fuel  Business License

**Business Type:**  Retail  Wholesale  Building Contractor  Service  Professional  
 Manufacturer  Rental  Other \_\_\_\_\_

**ALL LICENSE RENEWALS ARE DUE JANUARY 1 AND DELINQUENT AFTER JANUARY 31. INSURANCE COMPANY LICENSES ARE DUE JANUARY 1 AND DELINQUENT AFTER MARCH 1**

This form is intended as a simplified, standard mechanism for businesses to initiate contact with a municipality concerning their activities within Greenville. A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a license. In certain instances, a business may simply be required to register with the city to create a mechanism for the reporting and payment of any tax liabilities. If that is the case, you will be provided the materials for that registration process. The completion and submission of this form does not guarantee the approval or subsequent issuance of a license to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.